



**Order Number:**  
AOY-18N-  
(For official use)

### Agency of the Year Awards 2018 Order Form

**Billing Contact details:**

<b>Contact person:</b>	
<b>Job title:</b>	
<b>Company name:</b>	
<b>Tel / Mobile:</b>	
<b>Email address:</b>	
<b>Company address:</b>	
<b>Country:</b>	

**PAYMENT OPTIONS**

**Credit card**

A **3.5% bank surcharge** is applicable for credit card payment option.  
Direct payment link will be sent to the contact person in separate email as per details below. You will then be redirected to a secure internet payment gateway for credit card transaction.

<b>Contact person</b>	
<b>Email</b>	
<b>Contact number</b>	

**Bank Transfer**

For this option, you will have to bear ALL bank charges related to this transaction. Please do indicate that to the bank clearly when making the transfer.

Beneficiary Name: Haymarket Media Ltd  
Beneficiary address: 10/F, Zung Fu Industrial Building, 1067 King's Road, Quarry Bay, Hong Kong  
Bank Name: CitiBank N.A., Hong Kong  
Bank Address: Citibank Tower, Citibank Plaza, 3 Garden Road, Central, Hong Kong  
Bank code: 006 (For local transfer only)  
Branch code: 391  
USD Account No.: 61553174  
Swift Code: CITIHKHX

\*\*Upon successful bank transfer payment, please email [Finance\\_events@haymarket.asia](mailto:Finance_events@haymarket.asia) (cc: [AOY@haymarket.asia](mailto:AOY@haymarket.asia)) a scanned copy of the bank transfer slip, clearly stating the entry or invoice numbers that the payment is for.

**Haymarket Media Limited**  
Email: [AOY@haymarket.asia](mailto:AOY@haymarket.asia)



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<b>Agency Network of the Year categories USD940 (*Only for Asia-Pacific Network categories)</b>			
Category			
Gold			
Credit Campaign Title			
Nominated Agency			
Nominee (only for people categories)			
Quantity		Amount: (USD)	
<b>Delivery details - If different to the Billing Contact Details above:</b>			
Contact person:			
Job title:			
Company name:			
Tel / Mobile:			
Email address:			
Company address:			
Country:			

Trophy Unit Price	Quantity	Total Cost
Agency Network of the Year categories (USD940 per each trophy)		



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**COURIER CHARGES**

For all shipments, we will have to revert to you on the delivery costs after receiving your order forms. **We will not proceed with the order without your final confirmation on the courier costs.**

Cost for courier charge	USD
Total chargeable amount	USD

**Remarks:**

- **DELIVERY** - The production of the trophies will begin two days after the order deadline and it will take an estimated 4-6 working weeks. We will provide an estimate date and airway bill reference once couriered.
- **DEADLINE** - please email this form to [AOY@haymarket.asia](mailto:AOY@haymarket.asia) on or **before Monday, January 28, 2019** to confirm your order.

\*\*\*\*\*

Authorized Signatory (with company stamp):

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*



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**Appendix A**

If you wish to order more than 1 trophy for Agency Network of the Year categories, kindly fill in below Appendix form and send it back to us together with the above form.

<b><u>Agency Network of the Year categories USD940</u></b> <b><u>(*Only for Asia-Pacific Network categories)</u></b>			
Category			
Gold			
Credit Campaign Title			
Nominated Agency			
Nominee (only for people categories)			
Quantity		Amount: (USD)	
<b>Delivery details - If different to the Billing Contact Details above:</b>			
Contact person:			
Job title:			
Company name:			
Tel / Mobile:			
Email address:			
Company address:			
Country:			